

QUICK REFERENCE GUIDE



Mitel 5634 VoWi-Fi Handset

About This Document

This document describes how to use the basic functionality of the Mitel 5634 VoWi-Fi Handset.

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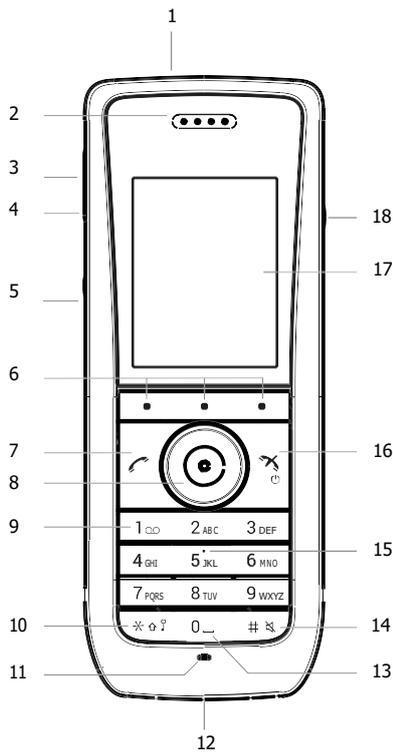
1 Overview

The Mitel 5634 VoWi-Fi Handset provides a wide range of features including telephony, messaging, and alarm functions. The handset is designed to be used in medium demanding environments and is aimed at users who need either one- or two-way messaging.

The following handset variants are available:

- 5634
- 5634 Services
- 5634 Alarm

For more information on handset features and functions available for each handset variant, refer the Mitel 5634 VoWi-Fi Handset User Guide.



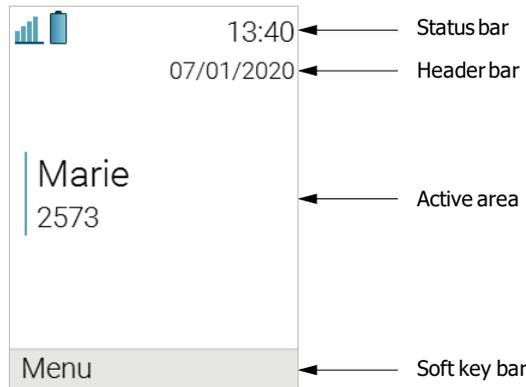
Number	External Characteristics	Description
1	Multifunction/PTT/Alarm button	In case of 5634 or 5634 Services, the button can be configured for different functions. In case of 5634 Alarm, the button is a push-button alarm. In case of 5634 Services, the button can be used as a Push-to-Talk (PTT) button.
2	Earpiece speaker	Used in voice communication.
3	Volume button (up)	Used for increasing the speaker volume.
4	Volume button (down)	Used for decreasing the speaker volume.

5	Mute button/PTT button	<p>If used as the Mute button, audible signals can be turned on/off in Idle mode, the ring signal can be silenced at incoming calls, and the microphone can be turned on/off during calls.</p> <p>If used as the PTT button, the microphone can be switched on during a PTT group call.</p> <p>NOTE: Requires a 5634 Services or 5634 Alarm handset. The microphone is switched on as long as the button is pressed.</p>
6	Soft keys	<p>The three soft keys are located just beneath the display. The function of each soft key is indicated by a display text just above the keys.</p> <p>In Idle mode, the soft keys can be used for specific functions based on their configuration.</p>
7	Call key	Used for answering a call and as a shortcut to the Call list.
8	Navigation keys	Left, right, up, down, and middle (confirmation) navigation keys. These keys, except for the middle key, can be configured for shortcuts.
9	Voicemail access	Quick access to the handset's voicemail. NOTE: System-dependent feature.
10	Key lock Upper/lower case	Combined key lock and switch between upper and lower case text.
11	Microphone	Used in voice communication.
12	System connector	Used for battery charging, software download, and configuration.
13	Space	Used for adding space between words.
14	Sound off key	Used for turning on/off audible signals in Idle mode, silencing the ring signal at incoming calls, and turning on/off the microphone during calls.
15	Tactile indicator	Indicates the center of the keypad.
16	End key On/off key	Used for ending a call, returning to Idle mode, and by a long press for switching the handset on/off.
17	Color display	2.0-inch TFT full color display with backlighting.
18	Headset connector	<p>3.5-mm connector used for connecting a headset.</p> <p>NOTE: Compatible with wired headsets used for Android. It is protected against dust by the headset connector cover.</p>

2 Display Icons and Texts

Functions and settings available to the user are shown as icons and text on the display. This section describes the status and system icons and their functions.

Figure 1. Example of Idle Screen



The Status bar shows icons that give the user information about signal strength, battery status, sound off, missed calls, new messages/voicemail, key lock/phone lock, and time. This row is always visible on all screens.

The Header bar displays headset connection, Bluetooth connection/Bluetooth headset connection, and the current date.

The Active area displays information such as the user identity provided by the system and/or an owner ID if it is configured. This is also the area for dialog window text, for example `Missed calls` or to confirm an action.

The Soft key bar is used for soft keys that can be used as shortcuts for functions in the handset.

The Scroll bar can be found on the right of the Active area. It becomes visible when a menu screen has more than six menus, or if the complete text in a message cannot be displayed on the screen simultaneously.

Table 1 Status and system icons description

Icon	Name	Description
	Signalstrength	Indicates the strength of the signal. The icon is located in the Status bar.
	Full battery	Indicates that battery has 75 to 100% remaining capacity. All icons indicating the battery capacity status are located in the Status bar.
	High battery level	Indicates that battery has 50 to 75% remaining capacity.
	Medium battery level	Indicates that battery has 25 to 50% remaining capacity.
	Low battery warning	Indicates that battery has 10 to 25% remaining capacity.
	Very low battery warning	Indicates that battery has 7 to 10% remaining capacity.

Table 1 Status and system icons description (continued)

	Empty battery warning	The icon is flashing in the Status bar and indicating that battery has 7% or less remaining capacity.
	Incoming call	Indicates incoming calls and answered calls. The icon appears in the Call list and in a call window when the call is received.
	Missed call	Indicates missed calls. The icon appears in the Call list and in the Missed calls list.
	Missed call	Indicates missed calls. The icon appears in the Status bar.
	Outgoing call	Indicates outgoing calls. The icon appears in the Call list and in a call window when making a call.
	On hold call	Indicates that this call has been placed on hold. The icon appears in a call window during the call.
	Call diversion	Indicates that the received calls are diverted to another handset or external number. The icon appears in the Active area near the number selected for diversion.
	New message (sent by another handset)	Indicates that a new text message (or messages) has arrived. The icon appears in the Status bar and the Inbox. NOTE: The icon is displayed until all new messages in the Inbox are read. NOTE: Applicable to 5634 Services and 5634 Alarm only.
	New message (sent by the system)	Indicates that a new message has been sent by the system. The icon appears in the Status bar and the Inbox. NOTE: The icon stays in the Status bar until all new messages in the Inbox are read. NOTE: Applicable to 5634 Services and 5634 Alarm only.
	Message with request for answer	Indicates that you have received a message that requires the response from you. The icon appears in the Inbox. NOTE: Applicable to 5634 Services and 5634 Alarm only.
	Sent message	Indicates that a text message has been sent. The icon appears in the list of the Sent messages. NOTE: Applicable to 5634 Services and 5634 Alarm only.
	Read message	Indicates that a text message has been read. The icon appears in the Inbox. NOTE: Applicable to 5634 Services and 5634 Alarm only.
	Unsent message	Indicates that a message has not been sent. The icon appears in the list of Unsent messages. NOTE: Applicable to 5634 Services and 5634 Alarm only.

Table 1 Status and system icons description (continued)

	Voicemail message	Indicates that you have received a new voicemail message. The icon appears in the Status bar. NOTE: The icon stays in the Status bar until the voicemail has been listened to. NOTE: Voicemail access is system-dependent feature.
	Microphone off	Indicates that the microphone is silent. The icon appears in the Header bar. NOTE: During a PTT call, the microphone is inactive when the PTT button is released.
	Loudspeaker on	Indicates that the loudspeaker is turned on. The icon appears in the Soft key bar during a call.
	Loudspeaker off	Indicates that the loudspeaker is turned off. The icon appears in the Soft key bar during a call.
	Sound off	Indicates that all the signals have been muted. The icon appears in the Status bar when the Sound off key or Mute button is pressed and hold.
	Silent volume	Indicates that the ring signal has been muted. The icon appears in the Status bar when the ring volume is set to Silent .
	Bluetooth	Indicates that Bluetooth is enabled. The icon appears in the Header bar.
	Bluetooth headset	Indicates that a Bluetooth headset is connected to the handset. The icon appears in the Header bar.
	Headset	Indicates that a corded headset is connected to the handset. The icon appears in the Header bar.
	Key lock	Indicates a locked keypad. The icon appears in the Status bar.
	Phone lock	Indicates a locked handset. The icon appears in the Status bar.
	Profile active	Indicates that a profile is active. The icon appears in the left lower part of the Active area. NOTE: If any error or warning message appears on the handset's display, the icon will be moved to the Header bar.
	Handset model 5634 Services	Indicates that the handset is a 5634 Services. The icon is located in the right part of the Active area.
	Handset model 5634 Alarm	Indicates that the handset is a 5634 Alarm. The icon is located in the right part of the Active area.

3 Getting Started

Switch the Handset On

1. Press and hold the End key  until the handset is switched on.

Switch the Handset Off

1. Press and hold the End key  until `Switch off?` is displayed.
2. Press **Yes**.

Charge the Battery

The handset can be charged in a desktop charger or in a charging rack.

1. Place the handset in the desktop charger or the charging rack and gently push it down until the `In charger` message appears on the display.
2. When the handset is fully charged, remove it by tilting it forward.

The battery can be charged in a separate battery pack charger as well.

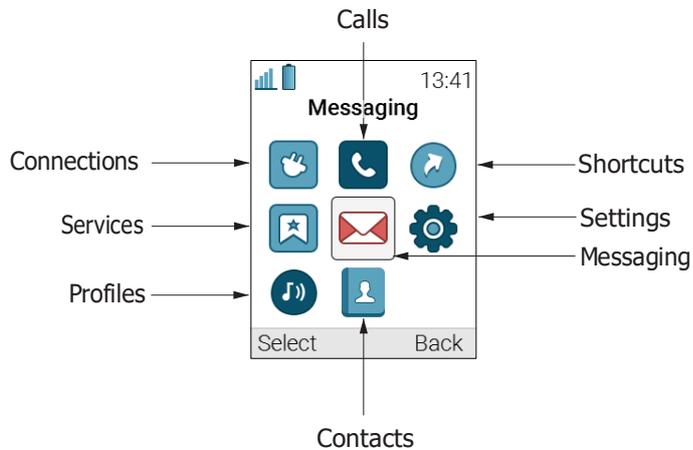
In a desktop charger or charging rack, the handset is operational with exceptions. The handset does not vibrate in the charger.



Charging in an environment below 5 °C harms the battery and shortens its lifetime.

4 Menu and Keys

Menu Icons



Soft Keys, Hot Keys, and the Multifunction Button



The Multifunction button is available for 5634 and 5634 Services only.

The three soft keys are located just beneath the display and the function of each soft key is indicated by text in the display just above the keys.

Any of the keys **0** and **2–9** can be set as a hot key. A hot key can be configured to give access to frequently used functions such as dialing a specific number, a shortcut on the menu, or sending a message. A long press on any of these numbers in idle mode is by default a shortcut to the **Call contact** list. The multifunction button can also be programmed for different functions on a long press and double press.

For more information about soft keys, hot keys, and the multifunction button, see the Mitel 5634 VoWi-Fi Handset User Guide.

Navigate the Menu

Enter the menu by pressing the **Menu** soft key or the confirmation button on the Navigation key.

Use the navigation key to move around in the menu structure.

To select an option, press the corresponding soft key or the confirmation button on the Navigation key.

5 Basic Functions

For a detailed description of all available functions, refer the Mitel 5634 VoWi-Fi Handset User Guide.

Make a Call

To make a call, perform one of the following:

- In idle mode, dial the number and press the Call key  or the soft key **Call**.
- Press the Call key  and select a number from the Call list.
- Press a pre-programmed hot key (the alpha-numeric keys can be programmed with a telephone number), a soft key, or the multifunction button.
- Select a number from the local phone book in **Contacts** → **Call contact**. Choose a name from the list, then press the Call key  or the soft key **Call**.
- Select a number from **Contacts** → **Central phone book**. Search by name/number/last result, and select **Search**. Press the Call key  or the soft key **Call**.

Answer and End a Call

1. When the handset rings, press the Call key  or the soft key **Accept**.
2. To end the call, press the End key .

The call information is stored in the **Call list**.

Reject a Call

1. When the handset rings, press the End key  or the soft key **Decline**.

Search for a Contact in the Local Phone Book

1. In the **Menu**, select **Contacts** → **Call contact**.
2. Start to enter the first letter(s) of the first name or family name. Press the confirmation button on the Navigation key.
The phone book lists the matching names on the display. You can go to the next entry in alphabetical order by pressing the Navigation key.
3. Select the name and press **Call**.

Add a Contact to the Local Phone Book

1. In the **Menu**, select **Contacts** → **Add contact**.
2. Select one of the following:
 - a. **New** — Press **Select**, enter the name, press **OK**. Add a **Work number**, **Mobile number**, and/or **Other number** and select **OK** → **Save**.
 - b. **From call list** — Select a number, select if it is a **Work number**, **Mobile number**, or **Other number**. Select **Edit** to enter a name and press **OK**.

Edit a Contact in the Local Phone Book

1. In the **Menu**, select **Contacts** → **Edit contact**, select a name, and select **Edit**.
2. Make your changes and press **OK** → **Save**.
A contact in the phone book is marked with the symbol , which means that it is not possible to edit.

Delete a Contact in the Local Phone Book

1. In the **Menu**, select **Contacts** → **Delete contact**, and select a name.
2. Press **Delete**, then the soft key **Yes**.

Use the Central Phone Book

The central phone book lists contacts that are available in the central phone book database.

1. In the **Menu**, select **Contacts** → **Central phone book**.
2. Select **Search by name** or **Search by number**.
3. Start to enter the first letter(s) of the first name, family name, or both, or the number. Press **Search** or the confirmation button on the Navigation key.
The central phone book lists the matching names on the display. You can go to the next entry in alphabetical order by pressing the Navigation key.
4. Press **More** to view the contact, add it to the contact list, or send a message to the selected contact. Press the Call key  or the soft key **Call** to make a call.

The **Last result** option in the **Central phone book** lists the contacts that were last searched for.

Check the Voicemail

A new voicemail is indicated by the voicemail icon .

1. To call your voicemail in idle mode press and hold key **1**.

If the extension number is not available, the dialogue window `Voicemail number not defined` is displayed.

Turn the Loudspeaker on/off

1. During a call, press the left soft key  to turn the loudspeaker on.
2. Press the soft key  to turn it off.

Turn Audio Signals on/off

1. In idle mode, press and hold the Sound off key or Mute button to turn the audio signal on and off. The Sound off icon  in the status bar indicates that the handset is silent.

Pressing the Sound off key or the Mute button before answering a call silences the ring signal.

Turn the Vibrating Alert on/off

1. In the **Menu**, select **Settings** → **Sound & Alerts** → **Vibrating alert**.
2. Select **On**, **On if silent** (the vibrating alert is on when the handset is muted), or **Off**.

Change the Volume During a Call

1. Press the upper volume button to increase the volume and the lower one to decrease it or press the navigation key up or down to adjust the volume.

Turn the Automatic Key Lock on/off

1. In the **Menu**, select **Settings** → **Locks**.
2. Select **Automatic key lock** → **On/On except calls/Off**.

A locked keypad is indicated by the Key lock icon  .
To unlock the keypad, press the asterisk key * then the soft key **Yes**.

Receive a Message



Applicable to 5634 Services and 5634 Alarm only.

A message tone indicates a new received text message. The message is immediately displayed and the New message icon  is shown on the display.

If the message is received during a call, the user is notified by a beep, and the message is displayed. The message is stored in the **Inbox**.

Read a Stored Message



Applicable to 5634 Services and 5634 Alarm only.

1. In the **Menu**, select **Messaging → Inbox**.
2. By using the navigation key, go to the message from the message list and select **View**.

Send a Message



Applicable to 5634 Services and 5634 Alarm only.

1. In the **Menu**, select **Messaging → Write new message**.
2. Enter text and select **Send** or the confirmation button on the Navigation key.
3. Enter a number or press the middle soft key for phone book look-up.
4. Press **Send** or the confirmation button on the Navigation key.

Delete a Stored Message



Applicable to 5634 Services and 5634 Alarm only.

1. Select a message and press the soft key **More**.
2. Select **Delete** and press the soft key **Yes**.

Replace the Battery

If the capacity and performance of the battery declines, replace it with a new one. Contact the system administrator or handset supplier for new batteries.

6 Alarm Functions



Applicable to 5634 Alarm only.

Push-Button Alarm

The Push-button can be configured to send an alarm by a long press or a double press. The alarm is sent to the alarm central that distributes it further, then the handset returns to idle mode.

It is possible to trigger the alarm during other activities such as speaking, editing the settings, or while the handset is locked.

Acoustic Location Signal

An alarm can be followed by an Acoustic Location Signal (ALS). The ALS is a signal from the handset that alerts for a predefined period of time. The signal can be silenced by pressing the Mute button on the handset.

7 Chemical Resistance

The alphanumeric characters printed on the handset have been tested and found resistant to chipping, fading, or wearing off when the handset is treated with common cleaning products, disinfectants, or it is exposed to perspiration. Acetone can damage the plastic case of the handset and should not be used.

The following chemicals have shown no harmful effects:

- 3% Hydrochloric Acid
- M-alcohol (70% Methylated Ethanol)
- 60% Chlorhexidine 0.5 mg/ml

8 Related Documents

- Mitel 5634 VoWi-Fi Handset User Guide
- Mitel 5634 VoWi-Fi Handset Configuration Manual

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